

File No: RCD-05007/1/2021-Regulatory-FSSAI-Part (5)
Food Safety and Standards Authority of India
(A Statutory Authority established under the Food Safety and Standards Act, 2006)
Regulatory Compliance Division
FDA Bhawan, Kotla Road, New Delhi – 110002
Food Safety Compliance System [FoSCoS – <https://foscoss.fssai.gov.in>]

Dated, the 16th May, 2025

Order

Subject: Mandatory Submission of Closure Report on expiry of FSSAI License/Registration-reg.

All Food Business Operators (FBOs), whose FSSAI License / Registration has been expired during FY 2024-25 are hereby directed to mandatorily submit a **Closure Report**. This report must confirm that **no food business activity is being conducted at the respective premises on the expired FSSAI license / registration number or else, food businesses shall confirm whether new license / registration has been obtained**. FBOs are also required to provide specific reasons for **non-renewal of the FSSAI License**.

2. Further, for all future cases, when FSSAI License/Registration gets expired, the Food Business Operator is directed to submit the reasons for closure of business/non-renewal of License/Registration. Such submissions must be made through the **Food Safety Compliance System (FoSCoS) portal** by the concerned FBO. This step is part of regulatory compliance and is required for maintaining transparency and traceability in the licensing framework.

3. It shall be noted that operating a food business on expired FSSAI License/Registration shall be treated as a violation of Section 31 of the Food Safety and Standards Act, 2006, and may attract a penalty of up to Rs. 10 lakhs under Section 63.

4. It is to be noted that emails regarding 'Notice for closure of food business' through Food Safety Compliance System [FoSCoS] are sent to FBOs upon expiry of FSSAI License / Registration. Food Businesses shall ensure that their email ids in the FoSCoS portal is up to date. A **User Manual** to file the reasons of non-renewal of License / Registration on the FoSCoS portal is enclosed for reference.

5. This issues with the approval of Competent Authority.


(Dr. Satyen Kumar Panda)

Executive Director (Compliance Strategy)

To –

1. All food business operators, food safety mitra
2. Commissioners of Food Safety and Directors, Regional Offices
3. IT Division, FSSAI – with a request to send an email to all FBOs whose license / registration has been expired during FY 2024-25

Copy to –

1. PA to CEO, FSSAI